

# Public Health Research Committee

(March 2017)

## Terms of Reference

Refer to HRC Act 1990 (Sections 15 to 19) and HRC Policy Document *Description, Interpretation and Implementation of the Statutory Functions for Research Committees*.

## Membership Composition

Section 20 of the HRC Act 1990 states:

### *Membership of research committees*

1. *Each research committee shall consist of 7 members.*
2. *At least 5 of the 7 members of each research committee shall have research experience that is relevant to the kind of health research in respect of which the committee is established.*
3. *The members of each research committee –*
  - (a) Shall be appointed from time to time by the Council; and*
  - (b) May include both members of the Council and persons who are not members of the Council.*
4. *In appointing members of a research committee, the Council shall have regard to –*
  - (a) Their personal attributes; and*
  - (b) Their ability to contribute to the discharge of the functions of the research committee.*
5. *The chairperson of each research committee shall be a member of the Council from time to time appointed for the purpose by the Council.*
6. *Subject to subsection (7) of this section, every member of a research committee shall be appointed for a term of 3 years, but may from time to time be reappointed.*
7. *Upon the completion by any person of 2 consecutive terms as a member of a research committee, that person shall cease to be eligible for reappointment as a member of that research committee until after the lapse of 3 years during which that person did not hold office as a member of that research committee.*

Council agreed in principle to the co-option of members to the Research Committee (Refer HRC Council minutes April 1993).

## Term of Office

Refer to HRC Act 1990 (Section 20)

## Process for Appointment of Committee Members

The Council taking into consideration the matters referred to in Part 1, Section 20(4) of the HRC Act 1990 and consulting with the Committee, appoints members. The Chief Executive formally invites the proposed member recommended by the Committee and confirmed by Council.

| Current Membership  | Date Appointed                       | End of Term                          | Expertise            | Location   |
|---|--------------------------------------|--------------------------------------|----------------------|------------|
| Professor Jacqueline Cumming<br>Reappointment                         | 08.2011<br>09.2014                   | 08.2014<br>09.2017                   | Health service       | Wellington |
| Professor Jeroen Douwes<br>Reappointment<br><i>Appointed as Chair</i> | 08.2011<br>09.2014<br><i>08.2015</i> | 08.2014<br>09.2017<br><i>08.2018</i> | Environmental health | Wellington |
| Dr Hinemoa Elder<br>Reappointment                                     | 08.2013<br>09.2016                   | 08.2016<br>09.2019                   | Māori health         | Auckland   |
| Professor Merryn Gott<br>Reappointment                                | 08.2013<br>09.2016                   | 08.2016<br>09.2019                   | Nursing              | Auckland   |
| Associate Professor Patricia Priest<br>Reappointment                  | 07.2012<br>07.2015                   | 07.2015<br>07.2018                   | Epidemiology         | Dunedin    |
| Professor Grant Schofield<br>Reappointment                            | 08.2011<br>09.2014                   | 08.2014<br>09.2017                   | Physical activity    | Auckland   |
| Professor Robert Scragg<br>Reappointment                              | 08.2013<br>09.2016                   | 08.2016<br>0.2019                    | Epidemiology         | Auckland   |
| Professor Mark Weatherall   | 07.2014                              | 07.2017                              | Rehabilitation       | Wellington |
| Secretary:  | Dr Deming Gong                       |                                      |                      |            |
| Quorum:   | 4                                    |                                      |                      |            |
| Meetings per annum:   | 3-4                                  |                                      |                      |            |
| Reports to:   | Council                              |                                      |                      |            |
| Established by:   | HRC Act 1990                         |                                      |                      |            |
| Reviewed:   |                                      |                                      |                      |            |
| Disbanded:  |                                      |                                      |                      |            |