

Public Health Research Committee

(August 2020)

Terms of Reference

Refer to HRC Act 1990 (Sections 15 to 19) and HRC Policy Document *Description, Interpretation and Implementation of the Statutory Functions for Research Committees*.

Membership Composition

Section 20 of the HRC Act 1990 states:

Membership of research committees

1. *Each research committee shall consist of seven members.*
2. *At least five of the seven members of each research committee shall have research experience that is relevant to the kind of health research in respect of which the committee is established.*
3. *The members of each research committee –*
 - (a) *Shall be appointed from time to time by the Council; and*
 - (b) *May include both members of the Council and persons who are not members of the Council.*
4. *In appointing members of a research committee, the Council shall have regard to –*
 - (a) *Their personal attributes; and*
 - (b) *Their ability to contribute to the discharge of the functions of the research committee.*
5. *The chairperson of each research committee shall be a member of the Council from time to time appointed for the purpose by the Council.*
6. *Subject to subsection (7) of this section, every member of a research committee shall be appointed for a term of three years, but may from time to time be reappointed.*
7. *Upon the completion by any person of two consecutive terms as a member of a research committee, that person shall cease to be eligible for reappointment as a member of that research committee until after the lapse of three years during which that person did not hold office as a member of that research committee.*

Council agreed in principle to the co-option of members to the Research Committee (Refer HRC Council minutes April 1993).

Term of Office

Refer to HRC Act 1990 (Section 20).

Process for Appointment of Committee Members

The Council taking into consideration the matters referred to in Part 1, Section 20(4) of the HRC Act 1990 and consulting with the Committee, appoints members. The Chief Executive formally invites the proposed member recommended by the Committee and confirmed by Council.

Current Membership	Date Appointed	End of Term	Expertise	Location
Professor Jeroen Douwes	08.2011	08.2014	Environmental health	Wellington
Reappointment	09.2014	09.2017		
<i>Appointed as Chair</i>	<i>08.2015</i>	<i>08.2018</i>		
<i>Reappointed as Chair</i>	<i>08.2018</i>	<i>08.2021</i>		
Professor Chris Bullen (co-opted one-year term)	12.2018	12.2019	Public health	Auckland
Appointed as member	12.2019	12.2022		
Professor Sarah Derrett	09.2019	09.2022	Injury prevention	Dunedin
Professor Jane Koziol-McLain	10.2017	10.2020	Nursing	Auckland
Dr Lisa Te Morenga (co-opted one-year term)	12.2018	12.2019	Māori health and Nutrition	Wellington
Appointed as member	12.2019	12.2022		
Dr Jemaima Tiatia-Seath	12.2017	12.2020	Pacific health	Auckland
Associate Professor Polly Atatoa Carr	09.2020	09.2023	Population health & equity	Hamilton

Secretary: Mr Luke Garland
Quorum: Four
Meetings per annum: Three to four

Reports to: Council
Established by: HRC Act 1990
Reviewed:
Disbanded: